

## **BY-LAWS FOR CAPTAINS GOLF COURSE 9-HOLE WOMEN'S ASSOCIATION**

**ARTICLE 1. NAME:** This group shall be called the Captains Golf Course 9-Hole Women's Association. The purpose is to meet for weekly golf and related activities.

**ARTICLE II. ELEGIBILITY FOR MEMBERSHIP:**

1. As of January 1, 2012, eligibility for yearly membership in the Women's nine Hole League, both new and renewal, will require the following:
  - a) Membership in Captains Golf Course (or a one year grace period approved by the Board)
  - b) An established GHIN handicap not greater than 27 for 9 holes, derived from a minimum of 10 9-hole rounds.
2. Women who are members prior to December 31, 2012 may continue their membership and renewals regardless of their handicap, provided they do not allow their membership to lapse.
3. A 9 Hole member may not belong to the 18 Hole Association during the same year.

**ARTICLE III: DUES:** Annual dues are payable by February 1 each year or upon joining the Association during the season.

**ARTICLE IV. OFFICERS:** The Association shall consist of a President, a Vice-President, a Treasurer, a Secretary, and a Member-at-Large, who will be the outgoing President. In the event that one of the officers is unable to complete their term a majority of the Board will meet to determine a suitable replacement.

If no Association member is willing to accept nomination of President, Vice-President, Secretary, Treasurer, or Member-at-Large, then the present such officer may be nominated another term.

**ARTICLE V. ELECTION OF OFFICERS:** The President shall appoint a nomination committee, consisting of three members, to prepare a slate of officers to be presented at the annual meeting, which shall be held in the autumn of each year.

At this time nominations may be made from the floor. If there is only one nomination for each office, election of officers by Acclamation shall take place at this meeting. If there are nominations from the floor, the President shall appoint a member to conduct a written ballot. The term of all officers shall be two years (See Article IV).

**ARTICLE VI. DUTIES OF OFFICERS:**

*President:* The President shall preside at all meetings of the Executive Board and preside at general meetings. She shall also serve as assistant treasurer.

*1<sup>st</sup> Vice-President:* Vice-President shall act in place of President during her absence. She will keep an accurate membership list. She, or her designee, will be responsible for the production of the CGC Women's Association book in conjunction with the 18 Hole Division. She will take responsibility for all new members for the current year.

*Treasurer:* The Treasurer will keep complete records of all income and expenditures including membership dues and make all deposits. She will collect all membership, all income and expenditures including membership dues and make all deposits. She will collect all membership dues from the 1<sup>st</sup> Vice President or her designee for deposit. She will report monthly to the Executive Board.

*Secretary:* The Secretary shall be responsible for recording all meetings and preparing all association correspondence. Copies of the secretary's report shall be given to the Golf Commission.

**ARTICLES VII. COMMITTEES:** Committees shall consist of the following: publicity, sunshine, social, communication coordinator, scoring, prizes, pairings, tournament/rules, outside invitational, and such other committees as the President may decide.

**ARTICLE VIII. EXECUTIVE BOARD:** The Executive Board shall consist of the officers, the Member-at-Large (who will be the outgoing President), and the committee chairwomen or their designee. A representative from the Board shall attend the board meeting of the 18-Hole Women's Division. The Board shall meet at least once each month from April through November. All members of the Executive Board must be members of the Women's 9 Hole League and the Captains Golf Course.

**ARTICLE IX. FISCAL YEAR:** The fiscal year of the Association shall be January 1 through December 31.

**ARTICLE X. AMENDMENTS:** These by-laws may be amended or repealed at any general meeting of the Association by a two-thirds vote of the members present, notice of the amendment having previously been submitted to the members.

**ARTICLE XI. ELIGIBILITY FOR TOURNAMENTS:** In order to be eligible to play in the Club Championship, a member must have been a member the previous season or have participated in at least 4 weekly tournaments in the current season. (An exception to this rule may be made by the executive board if a major tournament is to be held in the spring or early summer.)

Effective: May 2004

Amended: Sept 2007

Amended: Sept 2005

Amended: Sept 2009

Amended: Sept 2006

Amended: Sept 2010

Amended: Sept 2013

